

## WILMOT - WILLIAM SCOTT FESTIVAL VENDOR AGREEMENT

We \_\_\_\_\_ are applying for a vendor space agreement at the Sunday June 9th, 2019 - William Scott Festival held at Hunter St and Scott Park New Hamburg.

### RULES AND REGULATIONS

Set-up must be completed between 10:00am and 11:00am, Sunday June 9th 2019.

Dismantling will take place after 6:00 p.m. on Sunday June 9th 2019. If you require

Dismantling prior to this time please indicate your special request as it will change your Placement at the event. Please park your personal vehicle on Grandview Ave or in the parking lot at ReNu Health and Wellness. You will receive an email confirmation once your payment has been cleared. Your vendor placement is subject to change at our discretion. You must leave the site in the same shape you found it. All garbage must be cleared to receptacles around the park. No electrical hook-up is available you must provide your own generator AND extension cords are also not supplied.

Each vendor is required to provide the SIGNED agreement with payment of \$50 to the New Hamburg Board of Trade by May 30th 2010. Although there are limited spots available and this will be on a first come first serve basis. It is in your best interest to reserve your spot promptly if you are interested. This event is a rain or shine event.

- Vendor parking is first come first serve on event day and should be on Grandview ave or in the parking lot at ReNu Health and Wellness.

\*Special Note for Food Vendors: if you have not yet mailed your Special Event form to the Region of Waterloo Public Health, please contact them immediately at 519-883-2008 ext. 5147 or JDashi@regionofwaterloo.ca to discuss. The William Scott Festival and the New Hamburg Board of Trade is not responsible for submitting Special Event Forms, and will not refund any fees paid should Public Health or our electrical inspector close your booth.

- Because of Ontario's new Smoke-Free Ontario Act, vendors may not set up chairs or tables next to their booths for customer use. <http://www.mhp.gov.on.ca/en/smoke-free/>

- Your specific site location will be sent to you just prior to the event. If, for any reason it is necessary to cancel your space it must be done so in writing to ahallmanrmt@cwisp.ca by June 1st 2019. The fee shall not be returned and your space will be available to another vendor.

The corporation of the Township of Wilmot along with the William Scott Festival and the New Hamburg Board of Trade and all of its partners will not be liable for, and will indemnify and hold damages whatsoever occurring to, or suffered by any person or company, including, without limiting, the generality of the foregoing, vendors, the William Scott Festival and the New Hamburg Board of Trade and their subcommittees, the owner of the property and their respective agents, servants, employees and members of the public attending the event, either on the said space or elsewhere if said loss or damages arose from or where in any way connected with the vendors occupancy of space.

Please provide us a copy of your liability insurance.

- If you would like to provide a sample of your product for us to use as a giveaway during one of our contests please let us know. For example your company name and product will be announced to the crowds as donating a prize to the winner of the soap box derby.

Yes:\_\_\_\_\_ No:\_\_\_\_\_

Should any question/concern arise not provided for in the Rules and Regulations of the

agreement, please contact the William Scott Festival or the New Hamburg Board of Trade for clarification. Any changes or actions with ramification that lead to a disagreement of the agreement between the William Scott Festival or the New Hamburg Board of Trade and vendor shall be presented to the William Scott Festival or the New Hamburg Board of Trade, with their decision being final.

VENDOR AGREEMENT FORM

BUSINESS NAME OF VENDOR:

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FIRST AND LAST NAME OF VENDOR:

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SIGNATURE:

I UNDERSTAND I AM REQUIRED TO BRING MY OWN TABLE, CHAIRS, TENT, GENERATOR, ELECTRICAL CORDS and ETCETERA.

CHECK THE FOLLOWING:

I WILL BE BRINGING AND USING: TABLE\_\_ TENT\_\_ GENERATOR\_\_

I UNDERSTAND MY SPACE CAN NOT INCLUDE MUSIC Yes:\_\_\_\_ No:\_\_\_\_ (permit will be denied if you check no)

I UNDERSTAND AND AGREE I WILL NOT TEAR DOWN UNTIL AFTER 6PM. Yes:\_\_\_\_ No:\_\_\_\_ If no what time are you requesting to tear down \_\_\_\_ this will affect your placement at the event.

INCLUDED RENTAL FEE: Yes:\_\_\_\_ No:\_\_\_\_

**(Make cheque payable to NEW HAMBURG BOARD OF TRADE).**